

SEATTLE OPERA.

DEVELOPMENT INTERNSHIP

INTERESTED IN LEARNING ABOUT THE NON-PROFIT SECTOR?

Join Seattle Opera's dynamic and professional Development team. You'll gain experience in the complex world of non-profit fundraising and donor relations, while learning how a successful opera company is supported.

WHEN ARE INTERNSHIPS AVAILABLE?

We offer positions on an ongoing basis.

Full-Time or Part-Time offered, applicants must be 18 years of age or older.

HOW WILL THIS INTERNSHIP FIT IT WITH YOUR INTERESTS?

Becoming a part of one of Seattle's leading Development departments will allow you to learn the ins and outs of a highly functioning non-profit. As an added benefit, you will be surrounded by the amazing art form we aim to keep funded and thriving, but interest in operatic music is not a requirement. You will learn transferable skills such as event support, management of the Tessitura database, and how to interact with donors on a professional level. All of this will be alongside enthusiastic professionals in a productive environment!

Internships can be focused on a specific area within the department, including:

- Annual Fund
- Individual Giving
- Institutional Giving
- Special Events
- Operations
- Planned Giving

NECESSARY SKILLS

Interns must be:

- Able to commit at least 15 hours per week

- Motivated and dependable
- Computer literate
- Able to interact with donors in a professional and engaging manner

HOW TO APPLY

Submit a cover letter and resume with at least two professional and/or academic references along with a completed Seattle Opera Internship Application (available online at www.seattleopera.org/about/careers) to: jobs@seattleopera.org, please write “Seattle Opera Development Internship” in the subject line followed by the internships you are interested.

Your college may give credit for your internship. Check with your academic advisor or department.