

# **DEVELOPMENT INTERNSHIP**

## **DESCRIPTION**

Join Seattle Opera's dynamic, professional and highly functional Development team. You'll gain experience in the complex world of fundraising and donor relations, while learning how a successful opera company is supported. Either part-time or full-time, applicants must be 18 years of age or older.

## **WHEN ARE INTERNSHIPS AVAILABLE?**

Internship positions are offered throughout the year on an ongoing basis.

## **EDUCATIONAL BENEFITS**

Become a part of one of Seattle's leading Development departments and learn what it takes to keep an opera company funded and thriving. You'll be providing event support, working in our online database, and interacting with donors alongside enthusiastic professionals in a productive environment. Don't miss out on this exciting and rewarding opportunity!

## **NECESSARY SKILLS**

Interns must be:

- At least 18 years or older
- Able to commit at least 10 hours a week
- Dependable
- Experienced with data entry
- Computer literate
- Able to interact with donors in a professional and engaging manner

## **HOW TO APPLY**

Submit a cover letter and resume with at least two professional and/or academic references, along with a completed Seattle Opera Internship application (available online at <http://www.seattleopera.org/company/employment/internships.aspx>) to:

Seattle Opera Development Internships  
Attn.: Bonney Rowley  
1020 John Street  
P.O. Box 9248  
Seattle, WA 98109-0248

An interview in person (preferably), or by telephone (if necessary), is required.

**Your college may give credit for your internship experience. Check with your academic advisor or department.**